

MINUTES OF MEETING
NORTH SPRINGS IMPROVEMENT DISTRICT

The regular meeting of the Board of Supervisors of the North Springs Improvement District was held Wednesday, November 4, 2015 at 5:00 p.m. in the district office, 9700 N.W. 52nd Street, Coral Springs, Florida.

Present and constituting a quorum were:

David Gray	President
Vincent Morretti	Secretary
Mark Capwell	Assistant Secretary

Also present were:

Doug Hyche	District Manager
Dennis Lyles	District Counsel
Rod Colon	Director of Operations
Brenda Richard	District Clerk
Mireya Ortega	NSID Human Resources
Jillian Schertzer	NSID Administrative Assistant
Derek Knowles	NSID Lead Operator
Christian Kaye	NSID Aquatic Tech
Joe Brown	Atlantic Concrete & Mechanical, Inc

The following is a summary of the minutes and actions taken at the November 4, 2015 meeting. A copy of the proceedings can be obtained by contacting the District Clerk.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Hyche called the meeting to order at 5:00 p.m.

SECOND ORDER OF BUSINESS

**Approval of the Minutes of the
October 7, 2015 Meeting**

On MOTION by Mr. Gray seconded by Mr. Capwell with all in favor the minutes of the October 7, 2015 meeting were approved.

THIRD ORDER OF BUSINESS

Supervisors Requests and Audience Comments

Mr. Colon stated we have two employees that we would like to recognize for perfect attendance for the fiscal year 2015. The President awarded Derek Knowles and Christian Kaye a certificate of recognition.

FOURTH ORDER OF BUSINESS

Approval of Resolution 2016-02 Amending the Heron Bay Mitigation Budget for Fiscal Year 2015

On MOTION by Mr. Gray seconded by Mr. Vincent Morretti with all in favor Resolution 2016-02 was approved.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Manager

I. Award of Contract for Heron Bay Commons Rehabilitation Project No. 2016-01

Mr. Colon stated the pool at Heron Bay Commons is in need of rehabilitation and distributed photos to the Board to show the deterioration.

There was a discussion explaining the various repairs that will be completed in the rehabilitation.

Mr. Gray stated we have been patching it for some time.

Mr. Colon stated we received three proposals from Sparkling Pools & Spa, LLC, Key View Projects, Inc. and Crystal Water Pool Services and Spa. Staff is recommending the lowest bidder, Sparkling Pools and Spa LLC in the amount of \$52,400

On MOTION by Mr. Gray seconded by Mr. Capwell with all in favor Heron Bay Commons Pool Rehabilitation, Project 2016-01 was awarded to Sparkling Pools and Spa LLC in the amount of \$52,400.

II. Consideration of Change Order No. 1 for Stormwater Pump Station No.1, 48" Steel Discharge Pipe Replacement for a net increase of \$333,126.

Mr. Colon stated when the contractors were replacing the pipe there was damage to additional pipes and it too must be replaced. In addition, we are adding a Tee for

Cross-Connection. We currently can only pump to the Everglades, this valve will permit us to pump south.

On MOTION by Mr. Gray seconded by Mr. Capwell with all in favor Change Order No. 1 to the stormwater pump station no. 1 contract with Atlantic Concrete and Mechanical, Inc. in the amount of \$333,126 was approved.

III. Discussion of Revised Permit Criteria and Amendment to Current Permit Fees

Mr. Hyche stated in front of you staff has provided a copy of the proposed Revised Permit Manual.

Mr. Lyles stated a long time ago, in an effort to cut costs, the Engineer's prepared a shared permit manual for Coral Springs Improvement District, Sunshine Water Control District and North Springs Improvement District. Since that time, the Districts have gone their separate ways. Staff has diligently gone through the criteria and manual and has prepared the proposed document you have before you. The basic criteria remains the same. In the process of this revision, the permit fees were reviewed. As the fees have not been increased in quite some time, the current fees no longer cover the expenses.

Mr. Colon stated we contacted various municipalities including the City of Parkland and they are currently charging five percent of construction costs. We feel that this increase will cover the engineer, administrative as well as inspections.

Mr. Lyles stated staff is requesting authorization to move forward and publish the required public notice to amend the fees as outlined in the proposed document before you. Once the notice requirement has been met, staff will bring the proposed revisions to the Permit Criteria Manual including the amended permit fees back to you for final adoption.

On MOTION by Mr. Gray seconded by Mr. Morretti with all in favor authorization to publish the required notice was approved.

B. Attorney

Mr. Lyles stated we have received communication from Broward County that the main person reviewing the information has been out of the office but has returned so the case should be moving forward. I have no other information to report at this time.

C. Engineer

1. Project Status Report

A copy of the project status report was included as part of the agenda package.

SIXTH ORDER OF BUSINESS

**Approval of Financials and Check
Registers**

On MOTION by Mr. Gray seconded by Mr. Vincent Morretti with all in favor the financials and check registers were approved.

On MOTION by Mr. Gray seconded by Mr. Capwell with all in favor the meeting adjourned at 5:13 p.m.



Vincent Morretti
Secretary



David Gray
President